

Questions & Answers for RFP – Digital and Print Supplemental Instructional Resources

1. Does the District anticipate awarding several vendors? **Answer: Yes**
2. Will the district accept resources that are only offered in digital form? **Answer: Yes**
3. Must each resources include all subject areas? **Answer: No**
4. Does this include prekindergarten students? **Answer: No**
5. How many students you are anticipating serving through this RFP award? **Answer: approximately 110,000; although all students may not use all products.**
6. Is it required to return both Appendix A and H with a proposal response? **Answer: Yes**
7. Are signatures required on Appendix A and Appendix H? **Answer: No signatures are required for Appendix A & H.**
8. Can you please let us know which **Foreign Languages** are you looking for Grades 9-12? **Answer: Spanish and French**
9. Does this RFP covers **ELD**? **Answer: Yes**
10. Are digital access samples enough to submit with our response? or do we also need to ship printed samples, if so, to which address. **Answer: Digital access samples are sufficient.**
11. Do you have enrollment numbers? **Answer: Yes, approximately 110,000; although all students may not use all products.**
12. Should vendors submit one proposal per subject? **Answer: No**
13. The evaluation criteria is broken up into two tables, one for print and one for digital. However, the proposal format instructions do not distinguish between digital and print. Please clarify how proposals should be formatted to support the review process for print and digital. **Answer: The respondent should submit a proposal for print and/or digital.**
14. Will the District consider a subset of grades and subjects? **Answer: Yes**

15. Please clarify if the district expects one award for the products and services, or if the district plans to create a list from which to purchase products and services as needed. **Answer: The district plans to create a list from which to purchase products and services as needed.**
16. The Reading/ELA section places an emphasis on Writing. Please clarify if the district is also seeking supplemental Reading/ELA resources. **Answer: Yes**
17. How does this opportunity impact the current instructional and intervention contracts, RFP# 02162019 Instructional & Intervention Programs? **Answer: The old RFP contract has expired, and this will be a new RFP solicitation.**
18. Please confirm if there is a required minimum MWSBEs participation goal that large vendors must meet to be considered for award. **Answer: There is no MWSBE goal set for this project.**
19. Proposal Format Question: Under the description of Proposal Format, on page 11, the subheading TAB E. TECHNICAL RESPONSE TO RFP SCOPE OF WORK indicates that “The Vendor shall address each major requirement of Part I (Scope of Work) (separated by tabs if substantial)”. Part I (Scope of Work) includes: Background, Scope of Services, Non-Exclusive, and Notice of Intent to Award. Whereas Part V: SCOPE OF SERVICES (DETAILS) appears to request information about the print, digital, and/or interactive digital instructional resources that can be utilized in MSCS and private school classrooms beginning January 2023. Should be responding to Part V SCOPE OF SERVICES (DETAILS) in TAB E, instead of or in addition to Part I? If the response to PART V: SCOPE OF SERVICES (DETAILS) is not to be included in TAB E, please let us know where in the proposal format we should provide our response to the requirements included in Part V. **Answer: TAB E, should be Part V: Scope of Services (Details).**
Confidential information:
 - A. If a vendor submits confidential information, such as audited financial statements, please clarify if the vendor should only mark the section as confidential or provide redacted and unredacted versions of its proposal. **Answer: Whether to mark financial statements as confidential or provide redacted and unredacted is up to the respondent.**
 - B. If redacted and unredacted versions are required, how many of each the vendor should provide. **Answer: It will be up to the respondent how many versions they want to provide. However, one each will be acceptable.**
20. Will the district accept a cost proposal in the vendor’s format in lieu of the district’s cost proposal forms provided in the RFP? If not, may we attach

additional sheets to the cost proposal forms? **Answer: It is preferred that the respondent provide their cost on the Appendix I- Compensation/Pricing Schedule Form, however, the respondent may attach additional sheets to their cost proposal form.**

21. Could you clarify the following:

- Is it required to submit for ALL categories? For example, if we offer reading and math, but not art and music – is this acceptable? **Answer: No, it is not required to submit for all categories. Yes, it is acceptable to submit for reading and math.**

22. Are we allowed to respond to a portion of the RFP? For example, can we only respond to Grades 3-8 Reading/Math, or would we have to respond to all grade level? **Answer: Yes**

23. In our printed copies of the bid, for “Tab H – Electronic Media?” is it acceptable to put “Please see provided flash drive” or is there an expectation of some sort of text under this tab in the printed copies? **Answer: Yes, “Please see provided flash drive” would be acceptable.**

24. If we are bidding multiple resources then may we attach our own pricing quote to Appendix I since all product costs cannot fit on Appendix I? **Answer: It is preferred that the respondent provide their cost on the Appendix I- Compensation/Pricing Schedule Form, however, the respondent may attach additional sheets to their cost proposal form.**

25. Under Part V 1.o The Services starting on page 15, it doesn’t seem to mention anything about the hands-on resources for math, reading and science. Will you also need the math manipulative, science supply and hands-on reading supply kits to go with the supplemental instructional resources? Or will that be a different RFP? **Answer: Yes, we will need the math manipulative, science supply and hands-on reading supply kits to go with the supplemental instructional resources.**

26. Could the district verify that only a single award will be made, or will the district award to multiple vendors? **Answer: Yes, multiple vendors will be awarded.**

27. Could the district identify the funding source to be used for this RFP? **Answer: Federal funds will be used.**

28. Does Gale have to have both print and digital products for consideration? **Answer: No, it is up to the respondent if they want to bid on print and/or digital.**

29. Who is the current provider **OR** at this time is the current provider meeting all the criteria presented? **Answer: The contract has expired.**
30. Does a potential bidder need to register anywhere in order to submit a proposal for this project? **Answer: No, however the respondent must be a registered vendor with MSCS before being awarded.**
31. Is the district accepting supplemental print resources and materials only for the subject areas mentioned in the RFP? **Answer: Yes**